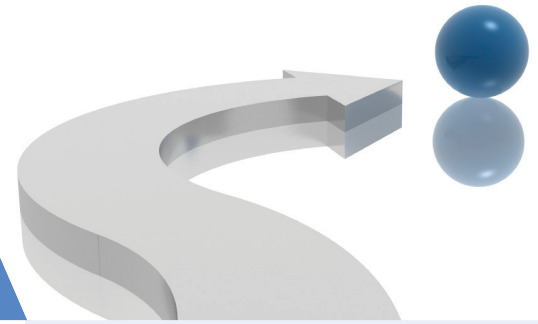


Metalogix Archive Manager – Files Edition

Hierarchical Storage Management Archiving Software



Metalogix Archive Manager – Files Edition uses its HSM (hierarchical storage management) to direct all files to more cost effective storage media. It also removes duplicates, using single instance storage, leaving you less to back up.

You can use Archive Manager – Files Edition to define automatic archiving processes. With Archive Manager – Files Edition, a few clicks restores the original documents. Save time and ensure the end user has as little downtime as possible.

KEY FEATURES

▶ File Server Archiving

Archive Manager – Files Edition is a software-based enterprise file archiving solution that connects to overworked file servers and re-directs documents onto separate, more cost-effective storage media. It also controls how long messages are archived in accordance with industry, government, and legal regulations. Administrators and authorized users can retrieve, delete, and restore messages and attachments. The integrated Hierarchical Storage Management Engine (HSM) drives the archiving process that controls file lifecycle management.

▶ Single Instance Storage

Single Instance Storing automatically archives only one instance of a document that has been saved multiple times. Archive Manager – Files Edition checks whether identical files have already been saved by means of Single Instance Method (MD5 check sum logic). This avoids multiple versions of the same file and significantly reduces storage space. Authorized users can still access and edit the document as usual.

▶ Archiving Methods

File archiving jobs can be set for pre-determined times. The IT Administrator can manage the time period of these jobs by specified criteria: for documents of a certain type, those that exceed a certain size and age, or documents from particular users. The Archive Manager – Files Edition Manager adds various filters to jobs for specific archiving options.

Archiving Options:

- All files including directory structure
- Specific File Types (e.g. MS-Word)
- Files exceeding a specific size
- Files starting at a specific creation or edit date
- Files which have not been accessed since a specific date

▶ Global File Management

Manage multiple domains of File Server environments in different locations around the world. Create archiving jobs from remote servers and replace stored files using HTML shortcuts. Network flexibility and offsite systems improve the adaptability of file archiving infrastructures. Archived files are easily accessible via the web portal from worldwide locations.

BUSINESS BENEFITS

- Utilize more cost effective tiered storage
- Effortlessly prepare for compliance and e-discovery
- Transparent to end users – no down time!
- Efficiently control your records management system

FEATURES

- Integrated HSM (Hierarchical Storage Management)
- Continuous SIS (Single Instance Storage)
- Advanced federated search across all platforms
- Do all the heavy lifting from the convenience of any client machine.
- Ubiquitous archiving across SharePoint, Exchange and File systems

SUPPORTED SYSTEMS

- Windows 2003/2008, 64-bit version
NOTE: If the product is installed on Windows 2008, 64-bit version Microsoft .NET 3.5 SP1 is required
- Windows 2000/2003/2008, 32-bit versions
- Windows XP, 32-bit versions
- Windows Storage Server 2003, 32- and 64-bit versions
- Macintosh clients when CIFS/SMB protocol is used (standard Windows shares); AFP protocol (e.g. ExtremeZ-IP software) is also supported
- NTFS and PolyServe FileSystem (PSFS) – also mount-point support
- EMC Celerra
- Netapp Filer

► **Compliance Management**

The IT Administrator can set retention times on documents for complete control of the file lifecycle with regards to litigation. After designating a file with a deletion time, the admin can assign a “keep-alive period” that warns him or her that the retention time is reached and the file is about to be deleted from the archive. Compliant storage media can be installed to ensure the files are not tampered with while stored.

► **Automatic Versioning**

If an archived document is accessed and edited, Archive Manager - Files Edition recognizes the amendments and automatically stores the revised document as a new version. Authorized users can then view the different instances, new or original, of that document. This prerequisite archiving tool is central to compliant storage management and retrieving files for e-Discovery.

► **Lifecycle Management**

Automated file lifecycle management is applied to every aspect of Archive Manager - Files Edition archiving. Capturing, routing, storing, restoring and deleting documents form the backbone of a document lifecycle and can all be automated using the HSM Archive engine.

► **Disaster Management**

Parallel archiving of files onto many storage devices provides high availability and functions primarily as a backup file system. Should a file server malfunction, the effortless restore functionality of Archive Manager - Files Edition allows an administrator to retrieve archived files to a target server. File restoration jobs are easily managed from the archive to the MS-System File Server.

► **User Transparency**

Authorized users can administer their own file system by manually archiving and restoring documents. Ordinary users are not affected by the file archiving process; they remain completely unaware of the Archive Manager - Files Edition installation. The user interface is unchanged and the users’ daily file processes are unaffected.